



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GUWAHATI COLLEGE
Name of the head of the Institution	Dr. Pranab Sandilya
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03612550512
Mobile no.	9435730902
Registered Email	ppalguwahaticollege@gmail.com
Alternate Email	abairagee9@gmail.com
Address	Bamunimaidam, Guwahati 781021, Assam
City/Town	Guwahati
State/UT	Assam
Pincode	781021
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education

Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Arati Bairagee
Phone no/Alternate Phone no.	03612630080
Mobile no.	9864067428
Registered Email	abairagee9@gmail.com
Alternate Email	ppalguwahaticollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.guwahaticollege.org.in/pdf/AQAR_2018-19.p
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.guwahaticollege.org.in/pdf/academiccalend20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	79	2004	04-Nov-2004	03-Nov-20
2	B	2.62	2015	11-May-2015	10-May-20

6. Date of Establishment of IQAC	16-Oct-2003
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date &	Number c

	Duration	participants beneficiaries
Training programme on Laboratory Maintenance for Laboratory Bearer and MIS for Office Staff	11- Nov- 2019 1	25
Celebration of International Womens' Day	08- Mar- 2020 1	150
1st Alumni Meet of Dept. of Zoology	08- Mar- 2020 1	100
Celebration of National Science Day	28- Feb- 2020 1	50
Observation of Bharat Day	24- Feb- 2020 1	30
Celebration of Matrihasha Diwas	21- Feb- 2020 1	30
Regular Meeting of IQAC	13- Nov- 2020 1	8
Regular Meeting of IQAC	06- Feb- 2020 1	21
Regular Meeting of IQAC	21- Oct- 2019 1	9
Regular Meeting of IQAC	12- Sep- 2019 1	16

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with	Am
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			duration	
Guwahati College	RUSA grant	Govt. of Assam	2019 01	450
Guwahati College	ASTEC Grant	Govt. of Assam	2019 01	12
Guwahati College	BTGT Grant	Govt. of Assam	2019 01	10
Guwahati College	Students Tution Fee Exemption under Govt. of Assam BPL Scheme	Govt. of Assam	2020 01	328
Guwahati College	RUSA grant	Govt. of Assam	2020 01	50
Guwahati College	UGC Grant	Govt. of India	2020 01	30

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullet points)

1. 6 nos. of Webinars were done in different subjects.

2. A Short Term Certificate Course on Human Rights is introduced

3. An Alumni Meet of Dept. of Zoology is organized

4. A Training programme on Laboratory Maintenance for Laboratory Bear and MIS for Office Staff

5. Workshop on Seven Criteria of NAAC, Resource Person : Principal Na College

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
National seminars and Workshops and some developmental programme will be organized the college.	13 nos. of Webinars were done in different subjects.
More sports activities will be enhanced in the college.	Due to COVID pandemic the sports activities could not be successfully completed in the current year
Planning for online feedback from the students, parents and alumni.	Due to COVID pandemic the process could not be successfully completed in the current year but steps are taken for the next academic session.
Uses of e-resources in all academic departments.	Faculty members are using E-resources in online classes.
Publication of Handbook in printed as well as web version.	Under process
Infrastructure development for the Science stream.	Development of Laboratories and classrooms done
Make the college campus tobacco free.	College campus is made a Tobacco free zone and plantation drive is made under the supervision of Eco Club

Strengthening of alumni association.	Botany, Hindi, Bengali, Zoology, Geography, Mathematics, Physics Departments have organized alumni meet.
MoU by each academic department with academic as well as Industrial organization.	Three MoU have been signed with Academic and Industrial Organizations.
Timely submission of AQAR.	AQAR of 201819 submitted

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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body of Guwahati College	03-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	17-Nov-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational	The MIS Module contains the following items : 1. H.S. Year (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waiver, Date of Admission, Year. 2. H.S. 2nd Year (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waiver, Date of Admission, Year. 3. 1st Sem (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waiver, Date of Admission, Year.
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(maximum 500 words)

Waiver, Date of Admission, Year. 4. 2nd Sem (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waive. Date of Admission, Year. 5. 3rd Sem (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waive. Date of Admission, Year. 6. 4th Sem (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waive. Date of Admission, Year. 7. 5th Sem (Arts, Science Commerce Stream) - Name, Parents Name, Fee, Fee Waive. Date of Admission, Year. 8. Employees Casual Leave and Earned Leave records.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. I

1. All the HOD of various departments of our college are entrusted distributing the course content in a manner so that the course is time. 2. Moreover seminars, workshops, lectures and self-learning etc. are incorporated in the learning process in order to enhance members as well as students. 3. Question banks are prepared by a students can enrich themselves for University Entrance examinations. 4. From time to time Faculties participate in Refresher courses, Or courses and Faculty development programs etc. to keep themselves revised by University authority. 5. Some faculties are also engaged universities. 6. Faculty members are also entrusted with various corporate works. 7. All the departments are made ICT enabled so that become ease and faculty can also take the benefit of that to make t Few teachers are entrusted with the preparation of academic calendar for organizing college sports festivals, Science, Arts and Commerce Resource persons are invited so as to enrich the students and be members. 9. As per Lyndogh Commission suggestions 'Guwahati College election is conducted every year with ample support from all faculty process makes the students aware of forming Government in a Demo

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
Certificate Course on Human Rights	Nil	04/09/2019	60	Focus on Human Rights Political Science Major Studies generally in social life for

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization
BA	CBCS System introduced
BSc	CBCS System introduced
BCom	CBCS System introduced

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation
BA	Honourse and Regular Courses	
BSc	Honourse and Regular Courses	
BCom	Honourse and Regular Courses	

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma
Number of Students	Nil	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students
None	01/08/2019	

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1.3.2 - Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization
BA	Field Trip to Dibru-Saikhowa National Park, Assam, Geography, 3rd sem students on 19-10-2019 to 24-10-2019 by Dr. D. J. Rajbongshi
BSc	Field Trip to Manas National Park, BTAD, Assam, Dept. of Geography, 1st sem students on 22-10-2019 to 23-10-2019, guided by Dr. D. Kakati and Dr. A. Bairagee
BA	Field Trip to Pamohi, Guwahati, Assam, Environmental Geography, 2nd sem students on 25-10-2019, guided by Dr. D. Kakati, Sarma & Dr. Uma Kanta Chowra
BA	Field Trip to Pobitora Wildlife Sanctuary, Morigaon, Assam, Geography, 3rd sem students on 11-11-2019, guided by Dr. D. J. Rajbongshi
BA	Eco-camp, Chandrapur, Kamrup Metro, Dept. of Geography, 5th sem students on 19-02-2020, guided by Dr. D. J. Rajbongshi

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students
Teachers

Employers

Alumni

Parents

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the

Feedback Obtained

Students' Feedback : Standard feedbacks are collected for the year 2020-21. A feedback format was prepared for students to be filled up. The opinion of the students regarding the content as well as syllabus are satisfactory. The interactions of the faculty with the students are an excellent remark. In regards to other facilities such as health canteen, sports, cultural etc. hold a moderate view by the students. However, they all share a good memory after leaving the college. **Parents' Feedback :** Most parents like to see the student teacher relationship and the fair academic atmosphere of the various departments of our college. Off course, suggestions and criticisms are also received from the college. Some parents offer suggestions that are considered serious and are being implemented in the system. Hope we will do our best to make the educational environment more comfortable and appreciable in the near future.

Analysis of the Students' Feedback :

I. Feedback I. Feedback was conducted among 150 students out of which 100 students gave value as extremely good. Skills, concepts, knowledge, analytical abilities, and different perspectives are parameters factored in to get an idea of learning value and applicability/ relevance and course content of the syllabus to real life. 80 percent rated it as extremely good and additionally in terms of depth of the content, 70 percent rated it as extremely good. **III.** The course is considered relevant by 80 percent of students found the course to be highly relevant and worth pursuing. **60** percent of the students felt that our programme(s) are at par with other Universities. **IV.** Regarding extent of effort required by the students, 80 percent of students rated it as extremely good. Students are satisfied as their needs are fulfilled. **V.** More than 68 percent of students found the projects given in the departments to be relevant to learning value and are outcome oriented. The students about the college were quite satisfactory. **2.** 86 percent of students rated the syllabus as adequate while the remaining 14 percent of students rated it as good. **3.** In terms of completion of the syllabus, 65 percent students state that the entire syllabus was covered, while the remaining 35 percent rated that 90-100 percent of the session. **4.** In terms of availability of course related material, students considered material available in the library to be adequate. **5.** In terms of readings, 70 percent of the students rated it as good. **6.** In terms of the examination system, 53 percent of the students rated it as very good, while 47 percent of students and was generally contemplated as done in a fair and unbiased manner. **7.** Students suggested that the total weightage of the course in the internal assessment is 10 percent. **7.**

CRITERION II - TEACHING- LEARNING AND EVALUATION**2.1 - Student Enrolment and Profile****2.1.1 - Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of students
BCom	Honours & Regular	120	
BSc	Honours	150	
BA	Honours & Regular	400	

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of available in teaching c
2019	1634	Nil	53	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms
53	50	3	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques u](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 word

The college has introduced Mentor-Mentee system from 2018 and is continued where a mentee after his or her academic and psychological well being and also monitor class attendance and time teachers of the college have been engaged as mentors of each class. Students of each class teacher as a mentor. At the beginning of the academic session the class wise mentor list is displayed. The mentors are responsible for academic progress and psychological well being of their mentees of monitoring and academic progress of the students. They also provide primary psychological support them for more professional counseling if required. At the beginning of the academic session a programme for the mentees whereby they are acquainted with the institution, its goal and mission. The mentors maintain the bio-geographic of each individual including educational background and used both formal and informal means of mentoring. The mentors system exists as a informal means sensitivity and social responsibility of the students.

Number of students enrolled in the institution	Number of fulltime teachers
1634	53

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the year
57	53	4	10

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of G
2019	None	Assistant Professor	
2020	None	Assistant Professor	

[View File](#)**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of semester-end/ year- end examination till the declarati**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of d
BA	UGA	2019-20	30/09/2020	
BSc	UGS	2019-20	30/09/2020	
BCom	UGC	2019-20	30/09/2020	

[View File](#)**2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level**

The Institution conducts internal evaluation for the students as se semester for understanding their learning levels and progress both subjects as per programme guidelines of Gauhati University for und these, every departments conduct frequent class tests during the ses students for understanding their learning progress. In both the exa the students are displayed in Departmental notice board and drawbac in a special class taken by the teachers of respective Departments. for those students who fail to secure good marks. Home assignments and general courses as a medium of internal evaluation. The Institut comes to conducting final semester examinations. It gives a good a examinees by providing strict vigilance, transparent marking syste Institution also emphasizes on all round development of the student discussion and extracurricular activities

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related r

The college prepares the Academic Calendar at the beginning of the a in the college prospectus. So, the students at the time of admissior This was prepared after publication of the affiliating university (C calendar cum holiday list. The calendar is uploaded in college websi members and office staff. The academic calendar contains the yearly ranging from the list of holidays (National level holidays, State h Institutional holidays), Date Schedule of the college examinations a College social and other cultural programmes, college week, Saraswat day, College union body election are also provided in the academic c

2.6 - Student Performance and Learning Outcomes**2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs off displayed in website of the institution (to provide the weblink)**

https://www.guwahaticollege.org.in/pdf/2.6.2____Pass_percentage

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number
UGA	BA	Honours & Regular	179	
UGS	BSc	Honours	68	
UGC	BCom	Honours &	105	

Regular

[View File](#)**2.7 - Student Satisfaction Survey**

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may de details be provided as weblink)

<https://www.guwahaticollege.org.in/pdf/STUDENT%20SATISFA>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned
Nil	365	ICSSR, New Delhi	350000
Nil	365	ICSSR, New Delhi	350000

[View File](#)**3.2 - Innovation Ecosystem**

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acader

Title of workshop/seminar	Name of the Dept.
None	N/a

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the

Title of the innovation	Name of Awardee	Awarding Agency
None	None	None

[View File](#)

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of St
None	None	None	None	None

[View File](#)**3.3 - Research Publications and Awards**

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National
0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Numbe
None	

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication

National	Assamese	1	
National	English	1	
National	Mathematics	1	
International	Chemistry	3	
International	Geography	1	
International	Political Science	1	
International	Zoology	1	

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Teacher during the year

Department	Number
Political Science	
Mathematics	
History	
English	
Education	
Economics	
Hindi	
Geography	
Botany	
Assamese	

[View File](#)

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year published
'Energetically significant antiparallel π -stacking contacts in Co(II), Ni(II) and Cu(II) coordination compounds of pyridine-2,6-dicarboxylates: Antiproliferative evaluation and theoretical	Manjit K. Bhattacharyya, Debajit Dutta, SwahMohd. Nashreul-Islam, Antonio Frontera, Pranay Sharma, Akalesh K. Verma, Amal Das	Inorganica Chimica Acta (Elsevier)	201

studies' (pg. 1-13) Vol. 493			
'Unconventional DNA-relevant π -stacked Hydrogen bonded array involving supramolecular guest benzoate dimer and Cooperative anion- π / π - π / π -anion contacts in Coordination Compounds of Co(II) and Zn(II) phenanthroline: Experimental and Theoretical studie	Manjit K. Bhattacharyya, UtpalSaha, Debajit Dutta, Antonio Frontera, Akalesh K. Verma, Pranay Sharma, Amal Das	New Journal of Chemistry (RSC)	202
'Solvent Influence in Obtaining Diverse Coordination Symmetries of Dy(III) Metal Centers in Coordination Polymers: Synthesis, Characterization, and Luminescent Properties' Vol 5, Pg-2973-2984	NithiPhukan, SoumyabrataGoswami, Sophie Lipstman, Israel Goldberg, Bharat Kumar Tripuramallu	Crystal Growth Design (ACS)	202
1. Effect of radiation and Hall current on an transient heat and mass transfer flow in presence of rotation	Manoj Kumar Sarma	International Journal of Innovative Technology and Exploring Engineering	201
2. Chemical impact on heat and mass transfer flow in presence of radiation and rotation with variable temperature and concentration	Manoj Kumar Sarma	International Journal of Recent Technology and Engineering	201
3. Effect of Stretching Parameter in a Non-linear MHD Flow Close to Stagnation Point	Manoj Kumar Sarma	Journal of Mathematical and Computational Science	202

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of scienc

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation
None	None	None	2020	Nil	Nil

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International
Attended/Seminars/Workshops	4
Presented papers	17
Resource persons	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collabor agency
Adventure Day Out Programme (6th December, 2019)	Guwahati College Mountaineering Club in association with Assam Federation and Sports Climbing Association
Simanta- Gyan Ahorani Achan- A Scheme to acquire Border issues.on27 February-28 February,2020	SGAA CentralGovt. Agency NSS Assam
Trekking Program for Nature study at Chapaidong- Ramsa hill trek Eco sensitization among the students community . on 27 December.2020	NSS Unit ,Guwahati Coll

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3.4.2 - Awards and recognition received for extension activities from Government and other rec

Name of the activity	Award/Recognition	Awa
2. E-Contents developed at SCERT for DIKSHA Portal and Assam Higher Secondary Council	Mr. Monoj Kr. Sarma	Assam Higher Council ,S Education F
E-content development for Undergraduate Students	Dr. Arati Bairagee	Zoological
E-content development for Undergraduate Students	Dr.Pinky Baruah	Zoological

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations, such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity
International Yoga Day Celebration 21 June 2020	NSS Unit , Guwahati College	Mass Awareness through Social Media
World Aids Day 01-12-2019	NSS Unit , Guwahati College	Theme- Communities make the difference
Harit Diwali - Swatha Diwali 22-30 October 2019	Organized by Eco Club and Dept. of Zoology In Collaboration with ASTEC, MoECC, Govt of India	Illumination of Earthen Lamps in the college campus
Eco Club Plantation Awareness Programme	Organized by Eco Club and Dept. of Zoology In Collaboration with ASTEC, MoECC, Govt of India	Plantation of Citrus plant and Medicinal plant.Environmental

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of funding
Plantation programme through Eco Club	65	ASTEC [MoECC]
Harit Diwali	60	ASTEC [MoECC]

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3.5.2 - Linkages with institutions/industries for internship, on-the-job training, project work, etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry /research lab with contact details
Linkage with institution	SKILL INTERVIEW WORKSHOP	DOWN TOWN UNIVERSITY
Linkage with DST	Science Technology and Academics	DST -NCST and ASTEC
Publication added in university syllabus	Book entitled 'Ragbasundhara'	In the Department of Assamese, Tezpur University

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/1
None	01/08/2020	None	

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized
45.05	
36.86	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities
Others
Others
Value of the equipment purchased during the year (rs. in lakhs)
Classrooms with Wi-Fi OR LAN
Seminar halls with ICT facilities
Classrooms with LCD facilities
Seminar Halls
Laboratories
Class rooms
Campus Area

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)
SOUL	Partially

4.2.2 - Library Services

Library Service Type	Existing		Newly Ac	
Text Books	28429	5593208	248	1
Reference Books	8252	2369559	168	1
e-Books	Nill	Nill	Nill	
Journals	11	7675	Nill	
e-Journals	Nill	Nill	Nill	
Digital Database	Nill	Nill	Nill	
CD & Video	72	8200	Nill	
Library Automation	9180	Nill	1585	
Weeding (hard & soft)	7373	653002	Nill	

Others (specify)	13	29878	Nil
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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Mana

Name of the Teacher	Name of the Module	Platform on which module is developed
Nil	NA	NA

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Depart
Existing	60	18	30	0	0	9	1
Added	7	0	0	0	0	0	0
Total	67	18	30	0	0	9	2

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and r
DNA Libraries	https://youtu.l
Aggressive Behaviour in Animals	https://youtu.l
Migration in Fish	https://youtu.l

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities
41.41	16.39	90.3

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support faci complex, computers, classrooms etc. (maximum 500 words) (information to be available in insti

For maintaining and utilizing physical, academic and support facil library, classroom, sports complex etc, the college has a cohesiv committees have been constituted to monitor and supervise the re progress of the work. The college periodically analyses the ne infrastructure and support facilities and uses its existing workforc infrastructure and support facilities. To look after the matter, Construction and Purchase Committee constituted by faculty and staf from the Engineering and PWD department whenever need arises. Recor committee for approval and after discussion and deliberation requir The College utilizes the RUSA grant for development of various in facilities. In case of library, there is a Library Advisory Committ of Library. For any need of infrastructural as well as for physic

taken in the Committee and then policies are framed to execute the available there is a custom that it is routed through Library Adv: computer and other IT related services, routine inspection and up to IT firm. In all the above matters standard process of placing and re The final approval is given by the Purchase and Construc

https://www.guwahaticollege.org.in/pdf/Procedures_and_polic

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number
Financial Support from institution	None	
Financial Support from Other Sources		
a) National	Post Metric Scholarship	
b) International	None	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled
Counselling on Language Speaking	05/05/2019	45
One Day workshop on Mind, Meditation Creativity	21/10/2019	56
Skill Interview Workshop	02/03/2020	150

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students passed
2019	None	Nil	Nil	
2020	None	Nil	Nil	

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of cases during the year

Total grievances received	Number of grievances redressed	Avg. number of cases during the year
Nil	Nil	

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students placed
None	Nil	Nil	None	Nil

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2020	165	B.A., B.Sc.B.Com.	Arts, Science Commerce	Gauhati University, Cotton University, Tezpur University, Assam Down Town University, IGNOU, Pandu College, Handique Girls College, Cotton University,
2019	158	B.A., B.Sc.B.Com.	Arts, Science Commerce	GU, USTM, Pandu College, Handique Girls College, Dimoria College

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualify
NET	2
GATE	1

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity
Sports and Cultural Activities organized by the college
Power Point Presentation Competition on Rajasthan organized by EBSB of Guwahati College on 24-02-2020

[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national level (team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards Cultural
2019	None	National	Nil	Nil

2020	None	National	Nil	Nil
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[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative board (maximum 500 words)

The newly elected Student's Union Society have been undertaking diverse curricular activities for the session 2019-20. • Student's Union Society organizes Social every year with help of the teachers of the college. • They participate in the celebration of College Foundation Day. • They observe Teachers' Day and celebrate the birth anniversary of Dr. S. Radhakrishnan, and also thank the teachers of the college. • The Birth Anniversary of Sardar Vallabhbhai Patel National Unity Day in the college. • The Birth Anniversary of Bharat Raksha Diwas also celebrated in the college. • They cooperate in the celebration of Republic Day every year. • The responsibility of organising the Annual Cultural Puja is on the Students Union, which they perform successfully every year with the help of teachers and staff of the college. • Due to COVID 19 Pandemic all activities have been suspended during the session.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Departmental Alumni meets were held up to February 2019. Further meetings were not held due to COVID 19 pandemic.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year.

The college promotes the culture of participatory management through various cells constituted for the management of different institutional activities: 1) Entrepreneurship Cell 2) Entrepreneurship Cell 3) Disaster Management Cell 4) Examination Cell 5) Examination Zone 6) Career Counseling Cell 7) Grievance redressal Cell 8) Students' Aid Fund 9) Students' Aid Fund 10) Disciplinary Committee 11) Anti ragging cell. Co-curricular activities (NCC, NSS unit, yoga, sports) Formation and implementation under the supervision of IQAC comprising representative of all stakeholders. IQAC is coordinating important academic activities of the college.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with details)

Strategy Type	Details
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Admission of Students	<ul style="list-style-type: none"> All new renewal admissions are done on online m facilitate the creation of a digital data base that Satisfaction Survey.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> Students visit various industri
Human Resource Management	<ul style="list-style-type: none"> A Short term certificate course on Human Rights is encouraged to participate in the orientation and ref members are engaged in different in house bodies. (with reasonably well and functional office, common library, Reading room, Canteen facilities, Parking carry out their work efficie
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library : • College's library is well-equipped with Books 8420 reference books), 11 journals, News paper complemented by the department libraries. • Automati journal and e-books (NList) Infrastructure : Deve Infrastructure Support : • Modernization and st laboratories • Construction of 3 new Smart C</p>
Research and Development	<ul style="list-style-type: none"> The college has limited resource for Research Dev college encourages and motivates the teachers to ta fosters a culture of research among students and involved in synchronizing and facilitating research members of the faculty by providing relevant info obtaining Minor and Major research project. • Enc publish research findings in referred journal. • Enc students' research project
Examination and Evaluation	<ul style="list-style-type: none"> Examination evaluation works are completed within stipulated by the affiliating university (Gauhati Un calendar of the university. • The College has trad with project work, assignments, group discussions, literature review and seminar 1
Teaching and Learning	<ul style="list-style-type: none"> IQAC took initiatives to develop MoU with diff organizations. • All departments are directed to ma college have a number of technology assisted qualifi the institution. • Modern teaching methods using Wi projectors, and laptop computers are increasingly em traditional chalk and talk method to keep pace wit round the world. College provides opportunity t orientation and refresher courses to make improveme through field work, study tours, quizzes, worksho academic seminars.
Curriculum Development	<p>Development of Curriculum is done by the conce University). The faculty members who are members of studies under Gauhati University took active part in curriculum for three year Degree Course (Honour University which has started from the academic sessi Strategies are following : • Interactive learning ta study tours, group discussions, quizzes, workshops Workshops, Group Discussions, seminars are conduc Extension lectures by academic scholars are offered progress of students is assessed through inte tutorial/remedial system helps students to overcome</p>

Principal regularly collects students' feedback for learning.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All admission process, matters regarding the Govt examinations for assessment are done online i
Administration	During the COVID pandemic period and in the lockdo activities are done online through various measure communication to various in house a WhatsApp Group fo departments. Various urgent notices and informations group.
Finance and Accounts	1. Partially automated office and accounts sectio permanent staff being sent online to the treasury. uploaded in the college port
Student Admission and Support	1. The Admission Process is entirely online. 2. Duri the financial transactions by the students were r Admission is made strictly on me
Examination	1. All notifications from University through Univer COVID pandemic the Semester End Examinations were c through the online and offline mode. 3. The internal online examination by a few depa

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the prof membershi
2020	None	N/A	
2019	None	N/A	

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date
2019	None	Training programme on Laboratory Maintenance for Laboratory Bearer and MIS for Office Staff	11/11/2019
2020	Workshop on Seven Criteria of NAAC, Resource Person : Principal Nagaon College	None	04/03/2020

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended
Orientation Programme	4
Refresher Course	2
Refresher Course	1
Orientation Programme	1

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		
Permanent	Full Time	Permanent
9	9	Nil

6.3.5 - Welfare schemes for

Teaching	Non-teaching
Food is available in college canteen Faculty Common Room is upgraded Guwahati College Teachers Employees Credit Thrift Society fund from which they can avail loans at a very low interest.	Food is available in canteen. Guwahati College Teachers Employees Credit Thrift Society fund from which they can avail loans at a very low interest.

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit for Guwahati College is done by the Auditors of A. Ray Choudhury & Co. Chartered Accountants and an Internal Audit Report for the financial year 2019-2020) was given as following manner : INTERNAL AUDIT REPORT FOR THE ACCOUNTS OF GUWAHATI COLLEGE. The Accounts of Guwahati College were audited by us for the period 2019-2020. we report the following: INCUMBENCY The office of the Principal Secretary is Sandilya. SUBSIDIARY FUND During our verification, we have found that the college maintains various subsidiary funds in separate bar accounts. The Receipts Payments Account of the various funds for the year 2019-2020 is attached with this report. CASH BOOK We have verified the Cash Book with other books. The Cash Book other books has been properly maintained as in order. It has been observed that no Govt. Grants have been diverted to purposes for which the grants were sanctioned. PAYMENT VOUCHERS The records have been maintained in systematic manner. MISAPPROPRIATION ETC. Cases of Misappropriation of funds were not found during the year under Audit. GENERAL OBSERVATION After verification, we have found that the College accounts have been maintained properly. For, A. Ray Choudhury Co. Chartered Accountants, Guwahati (Akhyadhee Ray Choudhury) Partner M.N.C.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropic organizations (Criterion III)

Name of the non government funding agencies /individuals	Funds/Grants received
None	

[View File](#)

6.4.3 - Total corpus fund generated

29453779

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	
	Yes/No	Agency
Academic	No	Nil
Administrative	No	Nil

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

- Communicating views which the students feel shy to communicate di the college and the department.
- The parents actively participated committee held at different times at respective departments.
- Provi the development of the College
- Informing the weakness and challeng Departments.
- Discussion on the grievances and suggestio

6.5.3 - Development programmes for support staff (at least three)

1. Workshop on Laboratory Maintenance for Laboratory Bearer
2. Work
3. Awareness programme on various online systems to the Office Staff access to e-resource to the library support

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Process is going on for introducing PG courses in Arts and Scie Hindi, , Geography, Zoology.
2. Online admission and online fee activated.
3. HoD diaries for all academic Heads of Departments are WhatsApp Group for all HoDs for paperless communication amongst f Feedback Analysis is uploaded in the college website.
6. Uploading college portal.
7. Purchase of laboratory equipments under RUSA gra facilities.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From
2020	Nil	Nil	Nil

[View File](#)**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institu

Title of the programme	P
International Womens Day Celebration with Dr. Bhabesh Das, Surgical Oncologist and Dr. Ayona Borthakur, Gynecologist, as Resource Persons who spoke about Breast Cancer and Reproductive Health in Women.	08
A Talk on Women in Science by Dr. Nilakshee Devi, Gauhati University	28

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewa
A 25 KW solar panel was set up, which is being installed in the library. The solar panel meets the electricity requirements for the Main Gate of the College, College play ground. Another panel installed in the campus, has been supply for running the solar street lights (15 watt LED) in the campus (no conventional electricity power consumption during the assessment year). A large number of the rooms in the various blocks of the college are a step towards environmental consciousness, the World Environment Day by the institution. Rural Women Upliftment Association of Assam sensitization programme on prevention of Noise Pollution, Health Hazard (Diwali) in the college from 20-30 October 2019.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities
Physical facilities
Provision for lift
Ramp/Rails
Braille Software/facilities
Rest Rooms
Scribes for examination
Special skill development for differently abled students
Any other similar facility

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative
2019	1	Nil	06/12/2019	1	Adventure Day Out
2019	Nil	1	27/12/2019	1	Trekking Programme

2020	Nil	1	19/03/2020	1	Awareness programme on COVID 19
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[View File](#)

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook (Academic Session 2019-20)	01/07/2019	This Handbook continues to be published by the institution and it has brought significant improvement to the campus. The minor printing errors of the earlier edition were removed in this latest version.
Academic Diary (for Session 2019-20)	07/07/2019	The feedback received from the students about the handbook is encouraging. They appreciate the opportunity of knowing the class and course distribution.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From
Independence Day Celebration	15/08/2019
Celebration of Bhupen Hazarikas Death Anniversary	05/11/2019
Republic Day Celebration	26/01/2020
Celebration of 70th anniversary Constitution Day of India	26/11/2019
Observation of Bharat Day	24/02/2020
Matrihasha Diwas	21/02/2020

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) Celebration of "Harit Diwali - Swasth Diwali" in the college campus with a sensitization programme on prevention of Noise Pollution.
- 2) The college campus continues to be a plastic free zone.
- 3) The campus is strictly maintained as a tobacco free zone.
- 4) World Environment Day was celebrated on 5 June 2020 on a minor lockdown restrictions.
- 5) The Eco-Club of the college is given the responsibility of looking after the environment of the college.
- 6) A seminar-paper presentation competition among students on Man and Environment was held on the occasion of World Environment Day of the degradation of nature.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice - 1 Honouring Deceased Colleagues The teachers of the institution have organized a series of lecture programmes in memory of their deceased colleagues. On Commerce Day in memory of the Late Dr. Apurba Kr. Das. Anisul Haque was the guest on the occasion who delivered an interesting lecture on the

Communicates". 9 November 2019 was celebrated as Science Day in the Dr. Abdur Rahim, former Professor of Chemistry, Guwahati College. A man made disasters was organized among the students as part of 1 November 2019 was celebrated as Science Day in memory of the Late I Vice-Principal of the college. A couple of artistes from Barpeta w audience on the folk culture of the greater Barpeta area. Best Pract Local Art Crafts This year the college planned to hold a series of p among the students about our local art and crafts, highlighting the livelihood out of them. With this aim in view we were able to compl before the nationwide lockdown brought a full stop to the process : among the students was organized on 7 November 2019. Altogethe participated in the exhibition. They displayed their different exhibition. 2) Noni Borpujari, a painter of international repute, w on the art of painting to the students on 7 November. 3) Umakanta S artist, conducted a workshop on mask-making on 7 November. 4) On 13 from Barpeta enlightened the students and teachers of the college tradition of the greater Barpeta area in Lower

Upload details of two best practices successfully implemented by the institution as per NA provide the link

<https://www.guwahaticollege.org.in/pdf/7.2%E2%80%93Best%2>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its visi 500 words

Any visitor to the Guwahati College campus is impressed by its absol There are a number of colleges in this city, but no other college campus. The Botany department of the college conducted a Green Au recording the botanical names, vernacular (local) names and uses of campus. The audit reveals that there are more than 40 (forty) speci college campus. Some of the trees date back to the year of the est the early sixties of the last century. The newly established Eco Cl after the entire campus in collaboration with the Botany department environment. A few years ago, Dr. Girindra Kalita of Zoology Depart 60 (sixty) species of birds visiting the campus. After a temporar visiting birds, they have started coming back to the college campus college in Guwahati that has a medium sized playground within its claustrophobic on a visit to the campus : something that can be colleges in our country.

Provide the weblink of the institution

<https://www.guwahaticollege.org.in/pdf/7.3%E2%80%93Institutionior20.pdf>

8.Future Plans of Actions for Next Academic Year

The College plans the following for implementation in the next acade Timely submission of AQAR. 2) More ICT enabled classroom 3) Online F other stack holders. 4) Opening of PG Course in different department Association. 6) MoU by each academic department with academic as wel 7) Clean and Green Campus and Plastic Free Zone. 8) Make the college Reconstitution of various Sub-committees. 10) Enhancing Academic exc Handbook in web version. 12) Uses of e-resources in all academic dep activities will be enhanced in the college. 14) National seminars an developmental programme will be organized the college. 15) Social co

will be enhanced by giving them better scope opportunity of social i
of NSS and NCC. 16) Programs will be organized on Women empowerment
Forum. 17) Some career oriented programmes will be organized.